

Visa and Residence Permit of International Students

Before Your Arrival

● Visa Application

Students should apply for an X1 or X2 visa for study in China by presenting the original and a photocopy of their valid passport, Admission Notice, Visa Application Form (JW201/JW202) and Physical Examination Record for Foreigners (if required) to the Chinese Embassy or a consulate-general in their home country. The *Foreigner Physical Examination Form* can be downloaded from <http://admissions.xmu.edu.cn/en/show/79.html>. Please note that the yellow page of their Visa Application Form is required for the Residence Permit application after arrival in China. Please do take good care of it.

International Students who will be studying in China for more than 6 months are required to obtain an X1 Visa.



(X1 Visa Sample)

Students who will be studying in China for less than 6 months should apply for an X2 Visa.



(X2 Visa Sample)

For information regarding the location and the contacts of the Chinese Embassy/Consulate in your country, please visit the Chinese Ministry of Foreign Affairs at <http://www.fmprc.gov.cn/eng/>

Important Reminder:

1. The X1 Visa is only valid for *30 days* after your arrival. Students with an X1 visa should proceed to the Exit and Entry Administration Department of Xiamen Public Security Bureau to apply for a Residence Permit under the guidance of the university within 30 days of arrival. Otherwise, you will be considered as residing illegally. It is not advisable to arrive way before the day of registration since you will not be able to apply for a Residence Permit prior to registration.
2. If you are already holding a valid residence permit in other cities of China, you need to apply for a new one after arriving in Xiamen. Please remember to bring certificates issued by the previous university/employer to apply for a new residence permit.
3. If you are holding a X2 type visa but you would like to go outside China mainland (including Hong Kong/Macau or Taiwan) during your stay in China, you will need to apply for a residence permit since the entry time of X2 visa is only once.

After Arrival at Xiamen University

● Residence Permits Application

Residence Permit:

a stay permit of 30 days—2years; can be used for multiple entries and exits.

Do I need to transfer visa to residence permit?

- If your visa cannot cover your study duration
- If your visa cannot be used for multiple entries and exits
- If you want to go outside china mainland then come back for study during your stay in XMU

When to apply?

X1 visa: within 30 days upon arrival in China

X2 visa: 10 days before the visa expires

Residence Permit: 10 days before it expires

How to get Residence Permit for the 1st Time:

STEP 1: GET Accommodation Certificate

Living in Nanguang 4/5 or Caiqingjie, go to 2nd Floor of Caiqingjie Bldg.

Living off campus: local police station

(passports, lease contract, the landlord's ID card and his/her real estate license)

STEP 2: GET Health Certificate

Have a health check-up in Xiamen Quarantine Bureau

(4 2-inch photos, passport, 700RMB in cash, any recent health exam records from your home country)

STEP 3: GET Official Documents from OSAO

Bring the following materials to Student Affairs Hall (1F, Jiageng 3 Bldg):

- ✓ Accommodation Certificate

- ✓ Health Certificate
- ✓ Admission Notice (Copy)
- ✓ Passport, Copy of Passport Page and Visa Page
- ✓ 2 2-inch photos (white background)

STEP 4 Go to the Entry and Exit Administration Office to apply and pay the fees.

- ✓ Accommodation Certificate
- ✓ Health Certificate
- ✓ Admission Notice (Copy)
- ✓ Passport, Copy of Passport Page and Visa Page
- ✓ 2 2-inch photos (white background)
- ✓ Official Documents from OSAO

Address: No. 64, Zhenhai Road, opposite 1st Hospital

Note:

- It usually takes 15 working days (3 weeks) to get a new residence permit from PSB. After getting your passport back, please go to the place where you get Accommodation Certificate (local police station) to update your accommodation status and keep the new Accommodation Certificate for next time's application. Otherwise, next time when you apply again, the stay duration will be shortened by PSB.
- Please remember the expiry date of your visa/residence permit and apply at least 10 days in advance.
- Fees: <1 year, 400RMB; 1-3 years, 800RMB; 3-5 years, 1000RMB.

Related Departments and Address:

- International Travel Healthcare Center of Entry-exit Inspection and Quarantine Bureau
Office hours: Mon.-Fri., 8:00-12:00, 14:00-17:00
Address: No. 31, Jinding Road, behind the Office building of Inspection and Quarantine
Tel: 0592-5675915, 5675918, 5675896, 5675919 (Fax)
Bus: No. 22 Bus from Xicun or Baicheng to Shangjian
Notes: Health check can only be done in the morning and reports can be available on the afternoon of the next day; Physical examination reports should be handed in to Inspection and Quarantine Bureau and exchanged into Verification Certificate (60 RMB).
- Overseas Student Affairs Office of Xiamen University (OSAO)
Office hours: Mon.-Fri., 8:00-11:30, 14:30-17:30
Address: Main office at Rm. 806, Jiageng 3 Building, branch office (visa application) at Floor1, Jiageng No.3 Building, Student Affairs hall

Tel: 0592-2187232 (Jiageng 3, Floor 1) ,2183606 (Jiageng 3, Room 806)

Email: osao@xmu.edu.cn

- Entry & Exit Administration Office of Xiamen Public Security Bureau
Office hours: Mon.-Sat, 8:00-11:45, 15:00-17:45 (summer)/14:30-17:15 (winter)
Address: No. 64, Zhenhai Rd. Xiamen (opposite to the No. 1 Hospital)
Tel: 0592-2262203, 2022329
Bus: No. 86, 96, 35, or 809 Bus from Xicun or Baicheng to No. 1 Hospital (Di Yi Yi Yuan), then to the opposite side of the road.

Penalties Pertaining to Violating Residence Regulations

1. An X1 visa holder who has not applied for a residence permit within thirty days of arrival, or a holder of an X2 visa or a residence card who has not applied for an extension before the visas expiration date, is residing illegally. In dealing with students residing illegally, the Public Security Bureau will issue a warning in accordance with "Rules Governing the Implementation of the Law of the Peoples Republic of China on the Entry and Exit of Foreigners", or fine the student 500 RMB for every day of illegal residence (total fine not to exceed 10,000 RMB), or detain him/her for a period of three to ten days; serious offenders will be ordered to leave the country within a specified period;
2. All information registered on the foreigner residence permit (name, identity, place of employment, residence address, etc.) cannot be altered arbitrarily. If there have been changes from the information on the foreigner residence permit, the permit holder must register the changes at the local Public Security Bureau within ten days. Otherwise, he/she will be issued a warning, or fined up to 500 RMB; serious offenders will be ordered to leave the country within a specified period; when applying for changes, foreigners are supposed to provide Application Form for Visa(Residence Permit) and Application Letter issued by OSAO.
3. When necessary, the Public Security Bureau will notify foreigners to present their foreigner residence permits to the Entry and Exit Visa Administrative Office for inspection. Students should present their permits before the appointed time. Those who disobey the above rules may receive a warning or a fine of up to 500 RMB; serious offenders will be ordered to leave the country within a specified period.
4. Regarding Lost Passports
Overseas students who lose their passports during their residence in China should complete the following procedures:
 - a) Report the loss to the local police station where the passport was lost;

- b) Report the loss to Entry and Exit Visa Administrative Office of Xiamen Public Security Bureau and get the certificate of passport loss;
- c) Go to the embassy of the student concerned to apply for a new passport;
- d) Proceed to Entry and Exit Visa Administrative Office of Xiamen Public Security Bureau to conduct visa and residence permit procedures.

Please Note: In light with the updated regulations, students who obtain an F/L visa while entering, may not change their visa into Residence Permit unless that you wish to apply for "Multiple Entry & Exit " or the visa is due to expire before the study is completed in China. Degree Students can qualify for a residence permit for maximum two-year duration at a time while a non-degree one for a maximum one-semester. The criteria the Office charges you are as follows: Duration < 1 year 400RMB; Duration 1 year ≤ 2 years 800RMB; Information and procedures for visa/Residence Permit application are subject to possible changes announced by relevant offices. Please consult with Overseas Student Service Center in advance for updated information and advice.